

Level 3 Award in Leadership and Management (Managing Volunteers)

A starting point for anyone interested in the management of volunteers

Why choose this course?

This four-day course in Leadership & Management has been developed to provide an initial training programme for those interested in a volunteer management role within the voluntary, community, public and private sectors.

Who would benefit from the course?

It is useful for anyone either considering a role in volunteer management or who supervises small numbers of volunteers within an organisation on a paid or unpaid basis. This role is likely to involve recruiting, supporting and organising their day to day activities. No formal entry qualifications are necessary, although in view of the written component, a good standard of English is essential (Level 2 minimum).

What does the course cover?

The course will enable learners to understand:

- Leadership in the VCSE context
- How to establish effective teams
- How to motivate to improve performance and retention

Within the context of:

- The principles and values of volunteering
- The organisational requirements for volunteering
- The need to support and develop volunteers

How is the course assessed?

Learners will complete a workbook and two written assignments to demonstrate understanding and knowledge gained. Learners will need 4 to 8 hours self-study time to complete assignments.

Awarding Body

ILM – City & Guilds Level 3

How much will the course cost?

The cost of the course is £550.00 inc VAT. You may be entitled to concessionary rates and financial support may be available. For further details please email training@volunteercornwall.org.uk or call 01872 266987

What are the opportunities for progression?

The course enables learners to progress to employment or higher level qualifications such as the Level 4 Award in Leadership and Management. Additionally, it could lead to a range of other programmes within related areas such as IAG (Information, Advice or Guidance), Mentoring, Education & Training and Customer Service.

Comments from previous learners

"A great environment to learn and extend existing skills."

"I really enjoyed the course – particularly helpful in thinking about the motivation of volunteers."